



2018

WARE FESTIVAL NEWS

February 2018

Hello all,

Your Ware Festival Committee have already been hard at work planning a great month of events and activities in July. Carnival Day 2017 falls on Saturday, July 7th and begins with the amazing Lea & Stort IWA River Parade of decorated boats at 12.45pm, the Carnival Parade at 1.20pm and, of course, the Town Fair where we promised you lots of entertainment for everyone. The East Herts Concert Band & Youth Orchestra will be playing throughout the afternoon on the Island and the day will be hosted by Simon & Steve from Herts County Sound. Carnival Day offers the chance for local groups to showcase their organisation and raise much needed funds at the Town Fair.

Our theme for 2018 is 'Life on the Ocean Wave'. Plenty of scope for Pirates, Mermaids, ships, sea creatures, fish, coral—your imagination is greater than mine! The Committee are really looking forward to seeing **your** interpretation of the theme. The stall application form is included in this pack and as always, there will be some great entertainment in the arena.

Our benefiting group for 2018 is Southern Maltings.

A simple online programme will be available to download from www.waretowncouncil.gov.uk from May and we will also have printed flyers throughout the town detailing what's on throughout the month.

The Parade and Stall booking forms are included in the pack—don't forget there will be a **prize for the stall best decorated** in the theme.

Kind regards,

Rosalyn Montgomery
Festival Organiser

Festival Weekends

7th & 8th July
CARNIVAL DAY
Saturday, 7th July
RIVER PARADE
CARNIVAL PARADE &
TOWN FAIR
8th July: Ware Brass
Place House 40th
Anniversary event
Ware 10s
10th Anniversary Races

14th & 15th July
14th July: Pavement
Artists Competition, A
walk around Ware with
Ware in Bloom
15th July: Leaside
Church Strawberry Tea @
Ware Priory

21st & 22nd July
Raft Race
Putting Competition
Riverside Real Ale
Festival

ROCK IN THE PRIORY
SUNDAY 22nd JULY
Hertfordshire Holly
around the town

Bus Pass Party
26th July

The Priory, High Street,
Ware, SG12 9AL.
Tel: 01920 460316
rosalyn@waretowncouncil.gov.uk

Rosalyn Montgomery ~ The Priory, High Street, Ware, SG12 9AL. Tel: 01920 460316
Fax: 01920 484056
email rosalyn@waretowncouncil.gov.uk

Carnival Procession

Saturday, July 7th

Carnival Booking Form

The Theme for 2018 is 'Life on the Ocean Waves'

Please advise your choice of entry as soon as possible. As in previous years, float entries will be categorised. If you would like to enter the Carnival please complete this form and return to the above address as soon as possible. Vehicle insurance must be suitable for the activity and participants should consider their own public liability.

Due to difficulties with regard to finding a lorry/transport for use in the Procession, WALKING ENTRIES ARE POSITIVELY ENCOURAGED!! (NB: See Ware Festival 2018 Health & Safety notes attached).

Title of Float/Walking Entry

Name of Organisation.

Name & Address of Contact

.....

Tel. No/email

Awards are given in the following categories; Local Organisations/Commercial/Children/Walking. Please delete as necessary:

Category of entry:	Local Organisation	Club	Commercial
	Children	Walking	

Will you have music? Yes/No

Signed Date

Ware Festival Health & Safety 2018

Parade

Maximum height of Float: 14ft

Insurance: If you are using a vehicle you should ensure that your existing motor insurance cover is adequate and includes injury to passengers travelling in or on your vehicle.

Please note that marshals cannot be held responsible for float passengers. (Particularly children).

You should be aware that alcohol should not be consumed whilst travelling on a moving vehicle.

Walking entries welcomed.

Ware Festival Committee will be responsible for the closing of the route to all traffic other than the parade.

All entries must follow the directions of the Marshals.

All entrants are responsible for their own First Aid arrangements.

All vehicles should carry adequate & suitable fire extinguishers. Please check with your driver.

Participants must not board or disembark whilst floats are moving. It is recommended that suitable steps be provided.

Care must be taken by those walking alongside moving floats to ensure they do not get hit or trapped under the wheels. Discuss with the driver any blind spots on the vehicle.

All participants below the age of 18 must be supervised by an adult at all times.

If the weather is hot suitable non alcoholic drinks should be provided for those taking part.

Town Fair

Stall holders are reminded of their obligations under current health & safety legislation of their duty of care to others.

Vehicles entering and leaving the Priory grounds must use hazard lights & proceed with care following the directions of the Marshals.

When setting up and dismantling care should be taken not to endanger yourselves or others.

If using any form of lighting or heating, please route the leads so as not to cause a trip hazard.

When using cooking facilities, ensure you have a suitable and adequate fire extinguisher to hand.

In the event of an emergency, follow the instructions given by the public address system and/or Marshals. Emergency exits will be displayed on boards in various locations throughout the grounds.

AND HAVE FUN!

Ware Festival 2018

'Life on the Ocean Waves'

Carnival Day & Town Fair is Saturday, 7th July, 2018

Award to the 'Best Dressed Stall' in the theme

Stall Booking Form for the Town Fair

The Town Fair will take place in Ware Priory Grounds following the Procession through the town. The whole of Ware Priory grounds will be used to host all kinds of family entertainment.

- ◆ Please note that stallholders are responsible for ensuring they have adequate and appropriate insurance. By signing this form you are confirming you have Public Liability insurance.
- ◆ Whilst Ware Town Council has public liability insurance it is not responsible for the public liability of participants.
- ◆ Stalls run by commercial organisations can only take part on the understanding that they must not compete with the charity stalls.
- ◆ No vehicles should be parked or driven onto the Priory lawns for loading/unloading.
- ◆ When unloaded all vehicles must be removed from the Priory grounds.

Stall Charges for the Town Fair

Local Charitable Organisations	£15 per 10' stall	Stalls larger than 10' will be charged for
Small Commercial Traders	£40 per 10' stall	
Food Vendors	£75.00 per 10' stall	

If you are unsure of the status of your organisation, please contact Rosalyn Montgomery on 01920 460316. Please note if you have large tents 2 stall pitches should be booked.

NB: See Ware Festival 2018 Health & Safety Notes Attached

Please complete the form below and return to:
Rosalyn Montgomery, The Priory, High Street
Ware, SG12 9AL

Tel: 01920 460316/Fax 01920 484056
email Rosalyn@waretowncouncil.gov.uk

I/We will require _____ stall(s) at the Town Fair @ £ _____ per stall

A cheque (made payable to Ware Town Council) for £ _____ is enclosed

Name of Organisation/Business _____

Name & Address of Contact _____

Email _____ Tel. No. _____

Will you be bringing a tent? Yes/No

Will you be bringing a Generator? Yes/No

It is important to specify how much space you require in order for me to assess where you will be pitched & to accommodate all hirers. Please also let me know what type of stall you intend to have.

Type of stall (eg, refreshments, games, produce, etc)

Signed Date