



Ware Town Council

Ware Priory, High Street, Ware, SG12 9AL

www.waretowncouncil.gov.uk

01920 460316

WARE TOWN COUNCIL MEETING

will meet on

Monday 15th June 2020

Via remote meeting starting at 7.30pm

Topic: Ware Town Council meeting

Time: Jun 15, 2020 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/91830613541?pwd=UUFxc0VnYVJ6Q0hOM1BCSXEOwMFDZz09>

Meeting ID: 918 3061 3541

Password: 665055

One tap mobile

+442034815237,,91830613541#,,1#,665055# United Kingdom

+442034815240,,91830613541#,,1#,665055# United Kingdom

Dial by your location

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 208 080 6591 United Kingdom

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

Meeting ID: 918 3061 3541

Password: 665055

Please email townclerk@waretowncouncil.gov.uk for an electronic link to this meeting.

Last requests to be submitted by 5pm on Monday 15th June 2020.

All Members of Ware Town Council are summoned to attend the above meeting when the following business will be transacted:



Terry Philpott, Town Clerk
10th June 2020

This meeting is open to the Public and Press. The Council provides opportunity for members of the public to speak or ask questions at every meeting of the Council on any item on the agenda. Requests for items to be included on the agenda should be notified to the Clerk by the first Monday of the month.

A G E N D A

WTC143: To receive and accept Apologies for Absence

WTC144: To receive any Declarations of Interest and review any requests for Dispensation submitted to the Clerk.

WTC145: Minutes from the previous meeting: to receive and sign the minutes of the last Town Council meeting held on 11th May 2020.

WTC146: Correspondence and Clerks report (TP)

- Election for vacant Councillor position Trinity Ward
- Repairs update

WTC147: WTC Covid response fund

To note the allocation of funds and agree if a further contribution to the fund should be made. The current fund allowance is £7500.

WTC148: Supporting the Town Centre update verbal update / discussion

- Town Centre Project Manager
- Town Centre Steering Group – Business links
- Encouraging Shop Local
- Bank Closures
- Covid reopening plan – Highways – Signage
- Replacement Towpath bridge update (IK)

WTC149: The use of Facebook by the Town Council (AC)

To receive an update from Cllr Curtis on the use of Facebook within Ware Town Council and other measures to promote the work of the Council.

WTC150: Supporting Wildlife and Biodiversity in Ware

Cemetery update

Wildflower Area

Bug Boxes

Bird boxes

Box Tree Caterpillar

Verges in Ware

To review the Councils approach to verge management by other authorities and agree the next steps.

Trees at Old Vicarage Estate

Complaints that trees were being trimmed on the Old Vicarage Estate during the nesting period of wild birds. This is understood to be an infringement under the Wildlife and Countryside Act 1981. County Highways have been contacted to no avail. To review and agree the next steps.

WTC151: Supporting Cycling

It was agreed as part of the Neighbourhood Plan group that TP / SR would investigate options to improve cycle facilities / paths within Ware. Potentially from the Government pot announced to facilitate more cycling.

To seek approval from WTC and agree the next steps.

WTC152: The Annual Governance Statement as contained in Section 1 of the AGAR be approved (SH).

The Town Council is required to complete an Annual Governance & Accountability Return (AGAR).

The Annual Governance Statement as contained in Section 1 of the AGAR be approved, (each statement to be voted on individually)

WTC153: Accounts and Annual Return for the year ended 31st March 2020 (SH)

The Annual Statements for the year ended 31 March 2020 as contained in section 2 of the AGAR be approved. Arrangements to be made for signing of the document.

To receive and note the Annual Accounts.

WTC154: Internal Audit report (separate paper distributed) (SH)

To note the contents of the latest Internal Audit report and to approve the management actions.
Further reviews by the Finance and Policy Committee.

WTC155: Feedback from members of Neighbourhood Plan Forum

To receive feedback from Councillors on the forum.

WTC156: Reports from Committees – to receive and note the minutes of following committees:

Finance and Policy – 1st June 2020

Community and Environment – none

Human Resources - none

WTC157: Agenda items for next meeting

WTC158: Mayor's Closing Remarks

<p>EXCLUSIONS OF THE PRESS AND PUBLIC: To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors)</p>
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WTC159: Boiler Consultants report (separate paper distributed) (TP)

Commercial Confidentiality

To review the report and agree the next steps

WTC160: Town Clerks training, potential funding (separate paper distributed)

HR issue

To consider the request for funding towards the Town Clerks training.