



Ware Town Council

Ware Priory, High Street, Ware, SG12 9AL

www.waretowncouncil.gov.uk

01920 460316

WARE TOWN COUNCIL MEETING

Monday 19th October 2020

Via remote meeting starting at 7.30pm

MINUTES

ClIrr Curtis (Chair) Ballam, Butcher, Fernando, Kaye, Kemp, Pope, Reed.

Officer present: Terry Philpott Town Clerk, Sean Higgins RFO. Sarah Fenton, Dan Wateridge.

Members of the public:

WTC199: To receive and accept Apologies for Absence

- ClIrrs Shaw (S), Shaw (V)

WTC200: To receive any Declarations of Interest and review any requests for Dispensation submitted to the Clerk.

- None declared

WTC201: Minutes from the previous meeting: to receive and sign the minutes of the last Town Council meeting held on 29th September 2020.

Resolved: The minutes are an accurate record

WTC202: Banking Options at the Post Office

Four Post Office managers were present at the meeting via zoom.

A presentation from the Post Office on services available was received.
New streamlined services are planned especially for business customers.

The promotion of services included the following options

- Posters for general distribution inc maps showing PO locations
- Leaflets
- Social Media options
- Improved POS in post office locations
- The PowerPoint presentation shown this evening is available for wider distribution subject to some revisions by the PO team.

Concern was expressed about the delay in reopening the Ware following the leak. Representatives agree to provide an update to SF on Tuesday 20th October 2020.

The PO representatives agreed to investigate the poor disable access at Kingshill.

WTC203: Christmas in Ware

To receive the report from Sarah Fenton, Town Centre Manager on the options for Christmas and agree the next steps.

Ware Bear Trail	£750		<i>*could be subsidised by £300 EHDC grant for trails</i>
Town Centre Ware Bear Installation	£5,500	<i>or £4750*</i>	<i>*3-year hire deal</i>
Christmas Banners	£300		
Planter Wraparounds & labels	£704		Potential sponsorship to reduce the total cost
Tudor Square Christmas Tree Lamp Posts	£588		
Bridge Lights	£80		
Priory Coloured Light, Snowfall & Icicles	£2,391	<i>or £1757*</i>	<i>*w/out icicles & hedge lights</i>
Small Ware Bear Frame Fletchers Lea	£80		
Southern Maltings Santa Post Box	£400		<i>*possible extra postage cost</i>
Social Media Christmas Campaign	£300		
	£11,093	£9,709	

Resolved: To support the above scheme with the exception of the Priory coloured lights. The scheme was accepted with less than three quotes due to the short time scales and the specialist nature of some of the suppliers.

It was agreed that the Ware Bear would be on an initial one-year deal.

WTC204: Consideration of current and future car park charges in Ware (IK).

Items for consideration:

- A general increase of 10% or more in fees (bearing in mind that they have not been increased for 10 years and that the current machines now let you just pay for the time that you actually use) **YES**
- Extending charges to evenings (until 8 pm or later) **NO**
- Extending charges to Sundays **NO, a lower flat rate may be acceptable.**
- Other considerations, to retain the 30minute free parking. **YES**

To provide feedback to EHDC when the formal review takes place.

WTC205: Lido report

The Lido report for the 2020 season and project plans for 2021, was reviewed. Thanks, from Councillors to all involved in the opening this year.

WTC206: Correspondence and Clerks report (TP)

- Insurance test case loss of income update, awaiting further updates (SH)
- 20mph speed limit update, no updates at this stage (TP)
- Swing frame purchase and installation update, frame has been ordered, awaiting installation date (TP)
- Ware Priory Charity loan update, discussions with HMRC re VAT payments continue, the final value of the loan will be identified after completion of the discussions (SH)
- Boiler Installation update, work has commenced, anticipated to be complete by the end of October, penalties apply if there is an over run (TP)
- Computer upgrades, order placed anticipated to be complete by December (SH)
- Property Insurance updates, evaluations being completed by a surveyor this week, insurance quotes will be sought in early 2021 (SH)
- Health and Safety and HR support update, successful contractor advised, current contractor will be advised by the end of October (TP)
- Skatepark repairs update, tender process commencing, decision on appointment of contractor to be reviewed in December Full Council (SH)
- Council Chamber furniture update, minor preliminary work being undertaken with a full quote for the December Full Council (TP)
- Councillor Training update. Request to send TP any updates for the log. It was generally agreed that compulsory training for Councillors would be a good thing (TP)
- Remembrance Service, Cllrs all aware of the changes this year (TP)

WTC207: Neighbourhood Plan

An update from Cllrs serving on the NPF group was received including the potential appointment of a consultant before Christmas to start work in early 2021.

WTC208: Reports from Committees – to receive and note the minutes of following committees:

Finance and Policy –

Community and Environment –

WTC209: Agenda items for next meeting

Cllrs were provided with a verbal reminder of the budget process for 2021/22.

WTC210: Mayor's Closing Remarks

With no further business the meeting closed at 9.45pm

Signed

Dated