



Ware Town Council

Ware Priory, High Street, Ware, SG12 9AL

www.waretowncouncil.gov.uk

01920 460316

WARE TOWN COUNCIL MEETING

Monday 11th January 2021

Via remote meeting starting at 7.30pm

MINUTES

CLlr Curtis (Chair) Ballam, Butcher, Fernando, Kaye, Kemp, Pope, Reed, Shaw (S), Shaw (V),

Officer present: Terry Philpott Town Clerk, Sean Higgins RFO.

Members of the public:

WTC214: To receive and accept Apologies for Absence

- Cllr Reed apologies may be late / Cllr Fernando

WTC215: To receive any Declarations of Interest and review any requests for Dispensation submitted to the Clerk.

- None declared

WTC216: Minutes from the previous meeting: to receive and sign the minutes of the last Town Council meeting held on 14th December 2020.

Resolved: The minutes are an accurate record

WTC217: Presentation from Dave Willis, People & Wildlife Officer, Herts & Middlesex Wildlife Trust

A presentation was received from Herts & Middlesex Wildlife Trust.

WTC218: Correspondence and Clerks report (TP)

- Insurance test case loss of income update, no further information. (SH)
- Swing frame purchase and installation update, planned install date Jan / Feb 2021 (TP)
- Boiler Installation update, now complete. (TP)
- Computer upgrades, minor tweaks to complete the project. (SH)
- Insurance quotes being progressed, update for Finance meeting January or Full Council March.
- Communications review, final report expected mid to late January (TP).
- Skatepark repairs will commence in February 2021(SH)
- Council Chamber Furniture refurbishment will commence in February, completion April 2021
- Priory Curtains due to be installed February 2021
- Priory Toilets, work will commence mid January, completed by mid February.
- Museum lease update, ongoing discussions
- Governance / Boundary change, ongoing discussion with EHDC.
- Twinning dates confirmed 17th to 19th September 2021.
- Ware Foodbank update
- Police catchup?
- GDPR training update
- Art Competition for The Priory

WTC219: Tarmac resurfacing at The Priory 2021

An outline specification was agreed, tender document to be prepared with a return date of 1st March 2021, details to be presented to Full Council 8th March 2021.

WTC220: To review and approve the budget and precept requirement for 2021/22

To review the budget and precept for 2021/22 and the updated financial forecast for the period to 2024/25.

The contents of the communication re the budget / precept will be reviewed by the Finance Committee in January 2021, with distribution shortly afterwards.

Resolved: The budget was approved with a precept of £1, 106, 170

WTC221: Covid Fund

With the introduction of the 3rd Lockdown Councillors are asked to consider additional funding for the Covid Grant fund which allocated £10K during the first lockdown to community groups.

Resolved: To allocate a further £5K within the current financial year, to be managed by the Clerks Office based on the guidelines for the initial scheme.

WTC222: Christmas Lights

Feedback has been received re the Xmas lights in Ware with much praise for the Ware Bear, feedback on the wider scheme is mixed and will be considered by the Community and Environment Committee for potential implementation Christmas 2021. A proposed budget has been set aside for this project.

WTC223: Neighbourhood Plan

An update from Councillors that are part of the Ware Neighbourhood Plan Forum was noted.

A consultant has been appointed to work with the NPF group.

WTC224: Reports from Committees – to receive and note the minutes of following committees:

Finance and Policy –

Community and Environment –

WTC225: Agenda items for next meeting

WTC226: Mayor's Closing Remarks

Signed

Dated