



Ware Town Council

Ware Priory, High Street, Ware, SG12 9AL

www.waretowncouncil.gov.uk

01920 460316

WARE TOWN COUNCIL MEETING

will meet on

Monday 22nd April 2024

in The Council Chamber, Ware Priory, Ware, starting at 7.30pm

All Members of Ware Town Council are summoned to attend the above meeting when the following business will be transacted:

Terry Philpott, Town Clerk

17th April 2024

This meeting is open to the Public and Press. The Council provides opportunity for members of the public to speak or ask questions at every meeting of the Council on any item on the agenda. Requests for items to be included on the agenda should be notified to the Clerk by the first Monday of the month.

A G E N D A

WTC736: To receive and accept Apologies for Absence

WTC737: To receive any Declarations of Interest and review any requests for Dispensation submitted to the Clerk.

WTC738: Minutes from the previous meeting: to receive and sign the minutes of the last Town Council meeting held on 25th March 2024

WTC739: Correspondence and Clerks report (TP 5mins)

- Councillor Allowances
- Café / Toilet project update
- Twinning update
- Christmas Lights
- Water Fill scheme
- Heads of Terms review

WTC740: Grant applications (TP 5mins)

To receive an update on grants allocated by officers and review any grants for consideration by Full Council.

Citizens Advice Bureau Grant Application.

24/25 Allocation

Date	Organisation	Where are they based	Purpose of grant	Grant awarded/financial assistance
15.04.24	Mens Shed	Ware	Mens Shed 24/25	£ 2,400.00
15.04.24	Book Festival	Ware	Book Festival	£ 1,000.00
15.04.24	Great Amwell Scout Group	Ware	Improvements to Facilities	£ 1,500.00
15.04.24	Hearts for Hearts	Ware	Heartstart Lifesaver Course	£ 450.00
15.04.24	St Marys Church	Ware	Church Lighting	£ 1,000.00
15.04.24	Ware 10s	Ware	First Aid provision - 07.07.24	£ 882.00
15.04.24	5th Ware Scouts	Ware	Contribution to Norway trip	£ 500.00
15.04.24	Ware & District Photographic Society	Ware	60th Anniversary Fundraiser	£ 300.00
15.04.24	Ware District Scout Council	Ware	St Georges Day Parade 21.04.24	£ 400.00
15.04.24	Ware Youth Football Club	Ware	Community Area refurb	£ 1,000.00
01.04.24	Ware Girl Guides	Ware	Contribution to trip	£ 500.00
01.04.24	Ware Town Partnership	Ware	Dickensian Evening	£ 3,400.00
01.04.24	Herts Cycle Hub CIC	Ware	Free Cycles for Ware Residents	£ 2,000.00
12.04.24	Flip Theatre	Ware	Larkspur Mindfulness	£ 500.00
30.04.24	All Sorts	Ware	Community Choir	£ 1,000.00
30.04.24	The Ware Society	Ware	Data Projector	£ 350.00
30.04.24	Herts Festival of Music	Ware	St Marys - 15.06.24 concert	£ 500.00
01.04.24	Ware Poets	Ware	08.11.24 - Poetry Day at SM	£ 500.00
			Total 2024/25	£ 15,782.00
			Grant Pot £38k	£ 38,000.00
			Remaining 2024/25	£ 22,218.00
			Loneliness Budget £5k	£ 5,000.00
			Spent 2024/25	£ 2,400.00
			Remaining 2024/25	£ 2,600.00

WTC741: Feedback from members of Ware Lido Project group (TP/TD 10mins)

Public consultation 18th May 2024

WTC742: Working group to encourage greater diversity of Councillors (KTM 2mins)

Recommendation: To approve the terms of reference for the working group.

Project plan to be created

WTC743: Financial Report (TP 10mins)

Finance reports to 29th February 2024

- Bank Reconciliation inc reserve, earmarked funds
- Debtor's report
- Profit and Loss
- Departmental Profit and Loss showing total income and expenditure.

WTC744: Ware Town Council Bank Reconciliations 01.01.24 – 29.02.24 (TP 2mins)

Recommendation : is to approve the above Bank Reconciliations.

WTC745: Audit Management Replies (TP 2mins)

To review the internal audit report and the responses by WTC

WTC746: Lido Policies (TP 5mins)

Ware Lido has applied to be a lifeguard training centre, there is a requirement by the governing body for core policies to be in place including the following

- Appeals Policy
- Complaints Policy
- Equality and Diversity Policy
- Malpractice and Maladministration Policy
- NPLQ10 Enrolment form
- Onboarding declaration of compliance
- Special considerations and adjustment policy

Recommendation: To approve the above policies

WTC731: Feedback from members of external groups (Cllrs 5mins)

- Friend of Ware Priory (GH)
- Town Twinning (KTM)
- Southern Maltings (GW)
- Ware Drill Hall (AZ)
- Ware Museum (BB)
- Ware Society (RM)
- Ware Charities (TJP)
- Air Training Corps (TD)

WTC732: Agenda items for next meeting**WTC733: Mayor's Closing Remarks**