



# Ware Town Council

Ware Priory, High Street, Ware, SG12 9AL

[www.waretowncouncil.gov.uk](http://www.waretowncouncil.gov.uk)

01920 460316

## COMMUNITY AND ENVIRONMENT COMMITTEE MEETING

will meet on

**Monday 18<sup>th</sup> September 2023**

in the Council Chamber, Ware Priory, Ware, starting at 7.30pm

### Items for discussion at the meeting include



All Members of the committee are summoned to attend the above meeting when the following business will be transacted:



Terry Philpott, Town Clerk  
13<sup>th</sup> September 2023

This meeting is open to the Public and Press. The Council provides opportunity for members of the public to speak or ask questions at every meeting of the Council on any item on the agenda. Requests for items to be included on the agenda should be notified to the Clerk by the first Monday of the month.

## A G E N D A

**CE294: To receive and accept Apologies for Absence**

**CE295: To receive any Declarations of Interest and review any requests for Dispensation submitted to the Clerk.**

**CE296: Minutes from the previous meeting:** to receive and sign the minutes of the last Community and Environment meeting held on 3<sup>rd</sup> July 2023

**CE297: Correspondence and Clerks report (TP 5mins)**

- Twinning update

**CE298: Bier Proposal (5 mins)**

To review the proposal from John Wing and agree the next steps.

This item was deferred from the previous meeting awaiting confirmation of

- Budget / funding availability
- Specific Location

**CE299: Allotments and Cemetery Updates (5 mins)**

To note the report .

**CE300: Events update. Report attached (RM 10mins)**

To receive a report from the events manager.

### **CE301: Ware Film Festival (VS 10 mins)**

To receive an update on the Film Festival 2023.

### **CE302: Town Centre projects 2023/24 (SF 10mins)**

To receive an update on projects.

### **CE303: Communications update 2023/24 (SF 10mins)**

Digital Noticeboards

### **CE304: Publication Scheme (SF)**

**Recommendation:** To readopt the publication scheme.

### **CE305: WTC Getting to Carbon Neutral by 2030 (GH/TP 20mins)**

To receive feedback on the following actions agreed at the last meeting.

- To investigate carbon offsetting schemes ( TJP/GH)
- To create an ESG policy (TJP)
- To review the Eco report and feedback from the presentation and agree the next steps (all)
- To agree the Community Engagement strategy (all)

*What constitutes WTC operations*

- *Buildings*
- *Transport*
- *Energy / Utilities*
- *Procurement*

*Measuring Carbon emissions*

- *The base line?*
- *Annual measuring and reporting?*

*The Plan may include the following:*

1. *A review of current building stock and a view as to how they might be used in 2030.*

- 2. What are the available technologies to deliver decarbonised heat and electric and which will be appropriate for WTC's buildings and sites (biomass, solar, ground/air source and potentially other emerging technologies such as hydrogen)?*
- 3. A review of the Councils operations which create a carbon footprint leading to a detailed action plan to ensure these are carbon neutral by 2030.*
- 4. A financial analysis of the costs to deliver the various schemes over the 7-year period.*
- 5. The identification of potential grant funding to support the implementation.*

### **CE306: Youth Engagement (All/ 15 mins)**

To discuss the next steps related to Youth Engagement which could include a Youth Council.

### **CE307: Recycling initiatives (BB/GH)**

To note the report from the Grounds and Maintenance Manger related to recycling / trade waste.

To discuss the reduction / recycling objectives detailed below prior to a formal proposal to the next C&E meeting

- Biodegradable Takeaway packaging
- Disposable Vapes
- Recycle bins for High St
- Terracycle recycling boxes

Proposal to trial a scheme where we work with local pharmacies to put Terracycle recycling boxes in for the re-cycling of Medicine blister strips. These are currently not recyclable, and all end up in landfill or incinerator due to the composite nature of the material. Teracycle offer a service where you pay for a box to be located and this is then collected when full. The boxes cost from £92 to £199 depending on size (can hold 1500 blister stirps for small – to 7500 for larger size)

WTC / the pharmacy would pay for the bins located in the pharmacy. They could highlight the service and, WTC could advertise it via our media channels.

[Recycle Medicine Blister Packs with Zero Waste Box - UK \(terracycle.com\)](https://www.terracycle.com)

One note of caution, Terracycle have a reputation of potential 'Green-Washing' as they work with some of the largest plastic users (Coke etc). However, when I looked at assessments for this type of recycling, they are the only company offering it and the general consensus it is better to do it than not.

### **CE308: Environmental Greenspace review (TP)**

To review the report and agree the next steps.

### **CE309: Biodiversity initiatives (TP 5mins)**

Agreed actions from previous meeting

To provide a series of social media posts related to Bio diversity (GH) to receive an update on the posts and public feedback.

To consider activities for the 2024 events programme related to Bio diversity (RM)

### **CE310: Biodiversity Statement (TP )**

The above document issued for review on 21<sup>st</sup> July 2023, following the seven week review the recommendation is to readopt with no changes.

**Recommendation:** to readopt with no changes.

### **CE311: Environmental Policy (TP )**

The above document issued for review on 21<sup>st</sup> July 2023, following the seven week review the recommendation is to readopt with no changes.

**Recommendation:** to readopt with no changes.

### **CE312: Crime and Disorder Statement (TP )**

The above document issued for review on 21<sup>st</sup> July 2023, following the seven week review the recommendation is to readopt with no changes.

**Recommendation:** to readopt with no changes.

### **CE313: Review of ESG policy (TP )**

To review the ESG policy and agree an action plan to support the implementation over the next four years of the business plan.

The proposed next action is for the Councillors to review each policy and consider any actions, circulate to Councillors and Officers for review prior to consideration by the C&E committee on 20<sup>th</sup> November 2023. Items agreed by the C&E will be added to the four year business plan and will subject to financial / resource scrutiny.

18<sup>th</sup> September 2023: Review by Councillors / Officers

16<sup>th</sup> October 2023: Drafts to be circulated for feedback from Councillors / Officers

13<sup>th</sup> November 2023: Final documents to be emailed to the Clerk for inclusion in the C&E agenda pack.

20<sup>th</sup> November 2023: C&E Committee approve draft proposals.

27<sup>th</sup> November 2023: Budget workshop including costed proposals

8<sup>th</sup> January 2024: Business plan for 2024 – 2028 approved / 25 approved.

8<sup>th</sup> January 2024: Budget / Precept for 2024/25 approved.

**Recommendation:** To approve the work and the schedule with specific ESG areas allocated.

**CE314: Agenda items for next meeting**

To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors)
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Commercial Confidentiality

**CE315: Tourist Information point in the Museum (SF/TP 10mins)**