



Ware Town Council

Ware Priory, High Street, Ware, SG12 9AL

www.waretowncouncil.gov.uk

01920 460316

FINANCE AND POLICY COMMITTEE

will meet on

Monday 29rd January 2024

in the Council Chamber, Ware Priory, Ware, starting at 7.30pm

All Members of the committee are summoned to attend the above meeting when the following business will be transacted:

Terry Philpott, Town Clerk

24th January 2024

This meeting is open to the Public and Press. The Council provides opportunity for members of the public to speak or ask questions at every meeting of the Council on any item on the agenda. Requests for items to be included on the agenda should be notified to the Clerk by the first Monday of the month.

A G E N D A

FP274: To receive and accept Apologies for Absence.

FP275: To receive any Declarations of Interest and review any requests for Dispensation submitted to the Clerk.

FP276: Minutes from the previous meeting: to receive and sign the minutes of the last Finance and Policy meeting held on 23rd October 2023.

FP277: Correspondence and Clerks report

FP278: Financial Report (SH)

Finance reports to 31st December 2023

- Bank Reconciliation inc reserve, earmarked funds (inc New Homes Bonus)
- Debtor's report
- Profit and Loss
- Departmental Profit and Loss showing total income and expenditure.

FP279: Ware Town Council Bank Reconciliations 01.10.23 – 31.12.23 (SH)

Recommendation is to approve the Bank Reconciliations for the period 01.10.23 – 31.12.23.

FP280: Freedom of Information Policy (TP)

Recommendation is to approve the Policy with no amendments.

FP281: Complaints Policy (SH)

Recommendation is to approve the Policy with no amendments.

FP282: Business Continuity Plan (SH)

Recommendation is to approve the Policy with no amendments.

FP283 : Flag & Building Lighting Policy (SF)

Recommendation is to approve the Policy with no amendments.

FP284 : Community Engagement Policy (SF)

Recommendation is to approve the Policy with no amendments.

FP285 : Social Media Policy (SF)

Recommendation is to approve the Policy with no amendments.

FP286: Agenda items for next meeting