**NOTICE OF INTERMENT**

 **(To be completed by the Funeral Director)**

This Notice, fully completed and accompanied by the appropriate remittance, is to be delivered three clear working days in advance of the interment.

The removal of memorials must be carried out at least 48 hours before the burial takes place.

**PARTICULARS OF BURIAL – Section A**

**Date** Click or tap here to enter text. **Time** Click or tap here to enter text.

**Ashes Interment** [ ]  **Full Burial** [ ]

**Will you arrange for a Minister or Celebrant to attend the burial?** Click or tap here to enter text.

**If yes, please provide the name of the person officiating, and their denomination if applicable**

Click or tap here to enter text.

**PARTICULARS OF THE DECEASED – Section B**

**Forenames** Click or tap here to enter text. **Surname** Click or tap here to enter text.

**Date of Birth** Click or tap here to enter text. **Profession**\*\* Click or tap here to enter text.

(\*\*This information is not mandatory. The information is captured in the burial records as it may be of interest to family members in future. If a minor or still born, please include the name of the parents).

**Was the deceased a resident of Ware?** Yes [ ] No[ ]

**Date of Death** Click or tap here to enter text.

**Normal Address** Click or tap here to enter text.

**Place and Address of Death** Click or tap here to enter text.

**PARTICULARS OF THE GRAVE – Section C**

**New Plot** [ ]   **Re-Open** [ ]  **Pre-purchased** [ ]

**Exact outer dimensions of the coffin, or the urn holding the ashes in** Choose an item.

**Length** Click or tap here to enter text.**Width** Click or tap here to enter text.**Depth** Click or tap here to enter text.

**For a full burial, please select if a Casket** [ ]  **or Coffin** [ ]

**Ashes must be buried in a biodegradable urn. Please tick to confirm that the urn is biodegradable.** [ ]

**If a full burial is taking place, please select the depth of grave required.** Single [ ]  or Double [ ]

**If a full burial is taking place, please confirm what material the coffin is made of.** Click or tap here to enter text.

**NOTICE OF INTERMENT**

**(To be completed by the Funeral Director or Family Member)**

**IF A NEW GRAVE IS BEING PURCHASED, DETAILS OF THE NEW OWNER – Section D**

The person listed below will become the owner of the Rights of Burial for the grave. They will hold the deed to the grave, and will be the only person who is legally permitted to approve future burials, as well as any matters relating to memorials.

**Name and Surname (Legal Name)** Click or tap here to enter text.

**Relationship to the Deceased** Click or tap here to enter text.

**Contact Number** Click or tap here to enter text.

**Email Address** Click or tap here to enter text.

**Residential Address** Click or tap here to enter text.

**Postal Address** As above [ ] Click or tap here to enter text.

**Owner Signature *(handwritten)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*After the deed to the grave is made out, it will be posted to the above listed postal address.*

**IF A GRAVE IS BEING RE-OPENED or IT WAS PRE-PURCHASED – Section E**

**Cemetery Section** Click or tap here to enter text. **Stake / Space** Click or tap here to enter text.

**Right of Burial Deed Number** Click or tap here to enter text.

**Name of person holding Right of Burial** Click or tap here to enter text.

**Contact Number for Burial Right Holder** Click or tap here to enter text.

**Email Address for Burial Right Holder** Click or tap here to enter text.

**Physical Address of Burial Right Holder** Click or tap here to enter text.

By signing below, the person holding the Right of Burial, hereby gives legal permission for the use or re-open of the aforementioned burial space.

**Owner Signature *(handwritten)*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FUNERAL DIRECTOR – Section F**

Please send the Certificate for Burial together with this form. Is this attached?Yes [ ]  / No [ ]

**Funeral Company** Click or tap here to enter text.

**Person Arranging Funeral** Click or tap here to enter text.

**Date** Click or tap here to enter text.

**Funeral Director Signature *(handwritten)*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please email this Notice of Interment, together with a copy of the Certificate of Cremation to cemetery@waretowncouncil.gov.uk.

Please keep the original Certificate of Cremation together with the ashes and bring them together on the day of burial.

Payment for the burial can be made by BACS transfer. Bank details will be provided after verifying the accuracy and completeness of the information provided.