

Ware Town Council

The Priory, High Street,
Ware, Hertfordshire, SG12 9AL
01920 460316
info@waretowncouncil.gov.uk



NOTICE OF INTERMENT

(To be completed by the Funeral Director)

This Notice, fully completed and accompanied by the appropriate remittance, is to be delivered three clear working days in advance of the interment.

The removal of memorials must be carried out at least 48 hours before the burial takes place.

PARTICULARS OF BURIAL – Section A

Date _____ Time _____

Ashes Interment Full Burial

Will you arrange for a Minister or Celebrant to attend the burial? Yes No

If yes, please provide the name of the person officiating, and their denomination if applicable

PARTICULARS OF THE DECEASED – Section B

Forenames _____ Surname _____

Date of Birth _____ Profession** _____

(**This information is not mandatory. The information is captured in the burial records as it may be of interest to family members in future. If a minor or still born, please include the name of the parents).

Was the deceased a resident of Ware? Yes No

Date of Death _____

Normal Address _____

Place and Address of Death _____

PARTICULARS OF THE GRAVE – Section C

New Plot Re-Open Pre-purchased

Exact outer dimensions of the coffin or the urn holding the ashes in centimetres / inches.

Length _____ Width _____ Depth _____

For a full burial, please select if a Casket or Coffin

Ashes must be buried in a biodegradable urn. Please tick to confirm that the urn is biodegradable.

If a full burial is taking place, please select the depth of grave required. Single / Double

If a full burial is taking place, please confirm what material the coffin is made of. _____

NOTICE OF INTERMENT
(To be completed by the Funeral Director or Family Member)

IF A NEW GRAVE IS BEING PURCHASED, DETAILS OF THE NEW OWNER – Section D

The person listed below will become the owner of the Rights of Burial for the grave. They will be the only person who is legally permitted to approve future burials, as well as any matters relating to memorials.

Name and Surname (Legal Name) _____

Relationship to the Deceased _____

Contact Number _____

Email Address _____

Residential Address _____

Postal Address As above _____

Owner Signature (handwritten) _____

After the deed to the grave is made out, it will be posted to the above listed postal address.

IF A GRAVE IS BEING RE-OPENED or IT WAS PRE-PURCHASED – Section E

Cemetery Section _____ **Stake / Space** _____

Right of Burial Deed Number _____

Name of person holding Right of Burial _____

Contact Number for Burial Right Holder _____

Email Address for Burial Right Holder _____

Physical Address of Burial Right Holder _____

By signing below, the person holding the Right of Burial, hereby gives legal permission for the use or re-open of the aforementioned burial space.

Owner Signature (handwritten) _____

FUNERAL DIRECTOR – Section F

Please send the Certificate for Burial together with this form. Is this attached? Yes / No

Funeral Company _____

Person Arranging Funeral _____

Date _____

Funeral Director Signature (handwritten) _____

Please email this Notice of Interment, together with a copy of the Certificate of Cremation to
cemetery@waretowncouncil.gov.uk.

Please keep the original Certificate of Cremation together with the ashes and bring them together
on the day of burial.

Payment for the burial can be made by BACS transfer. Bank details will be provided after verifying
the accuracy and completeness of the information provided.