



Ware

Town Council

WARE TOWN COUNCIL MEETING

will meet on

Monday 28th October 2024

in The Priory Hall, The Priory, Ware, starting at 7.30pm

All Members of Ware Town Council are summoned to attend the above meeting when the following business will be transacted:

Terry Philpott, Town Clerk
23rd October 2024

This meeting is open to the Public and Press. The Council provides opportunity for members of the public to speak or ask questions at every meeting of the Council on any item on the agenda. Requests for items to be included on the agenda should be notified to the Clerk by the first Monday of the month.

A G E N D A

WTC871: To receive and accept Apologies for Absence

WTC872: To receive any Declarations of Interest and review any requests for Dispensation submitted to the Clerk.

WTC873: Minutes from the previous meeting: to receive and sign the minutes of the last Town Council meeting held on 23rd September 2024

WTC874: Old Town Live 2025

To discuss and agree next steps with the operators of Old Town Live potential support from WTC for the event in Ware scheduled for July 2025.

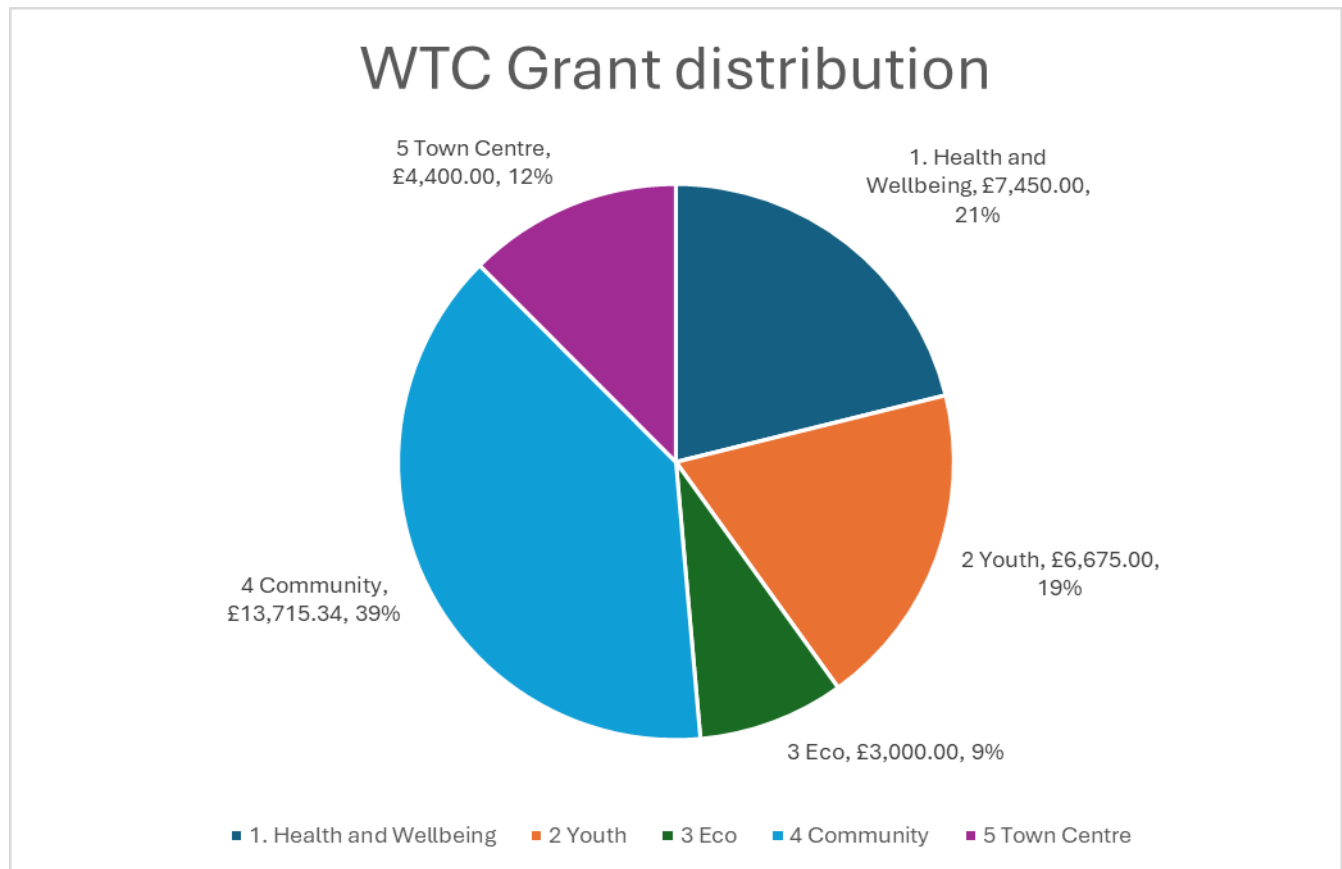
WTC875: Correspondence and Clerks report (TP/10mins)

- Public toilets at Ware Rail Station
- Remembrance Sunday 10th November / 11th November Ware Memorial gathering.
- Priory Swing
- Priory Lift
- Lido Business Plan, borrowing approval
- Property update
- Budget workshop 18th November 2024, 7.30pm start

WTC876 : Grant applications (TP/2mins)

To receive an update on grants allocated by officers and review any grants for consideration by Full Council.

15.10.24	Sporting Inspirations	Ware	King George Activities	£ 575.00
----------	-----------------------	------	------------------------	----------



Grant Pot £38k	£38,000.00
Remaining 2024/25	£ 6,909.66
Loneliness Budget £5k	£ 5,000.00
Spent 2024/25	£ 4,150.00
Remaining 2024/25	£ 850.00

WTC877: Cemetery Fees 2025 (TP)

Recommendation: To approve a 5% increase in cemetery fees effective from 1st January 2025.

WTC878: Climate and Biodiversity Report (TP)

To note the report with the opportunity for questions / comments

WTC879: Priory Grounds Toilet tender (TP)

Project objective: To install three x public toilet cubicles, plus a technicians workshop into an existing building.

Contractor	a	b	c	d	e
Total Cost	£122,000	£134,550.81	136,703.84	£152,278.22	£155,990.00
Price (50)	50.00	45.33	44.42	40.05	39.10
Quality (30)	5.00	30.00	15.00	25.00	30.00
Reliability (10)	2.00	10.00	5.00	8.00	10.00
Proximity (5)	5.00	5.00	1.00	1.00	5.00
ECO (5)	0.00	5.00	0.00	5.00	5.00
Total (100)	62.00	95.33	65.42	79.05	89.10

Recommendation is to appoint contractor B to carry out works subject to satisfactory references.

Payment terms to be discussed prior to arranging start date.

WTC880: Sanitary Bin Pricing (TP/KH)

Review of Sanitary Bin Contracts

We have had our current contract for some time. A review of the contract identified some potential cost savings.

Ware Town Council, The Priory, High Street, Ware SG12 9AL
 Telephone 01920 460316
www.waretowncouncil.gov.uk

We currently pay the contractor for the servicing of nappy bins, sanitary bins and floor mats in the Priory Main Building and Fletchers Lea, and for nappy bins and sanitary Bins in the lido. From October 23- October 24 we have paid **£3098.11** for bins and **£1256** for mats. We currently have 8 bins in the main building, 5 in fletchers lea and 4 in the lido. Plus 4 nappy bins across the sites. We will need to add sanitary bins to the new public toilets once finished, plus additional bins are now needed for the lido due to year round operation and greater number of mixed sex toilets.

Quotes have been received for the following services :

LIDO: 9 sani bins and 2 nappy bins emptied 26 times pa (fortnightly)

PUBLIC TOILETS: 3 sani bins and 1 Nappy bin emptied 52 times pa (weekly)

WARE PRIORY MAIN BUILDING: 7 sani bins and 1 nappy bin emptied 26 times pa

FLETCHERS LEA: 5 sani bins and 1 nappy bin emptied 26 times PA

FLOOR MATS x5 for: Main building entrance, tenants entrance, Flea entrance,+ 2x French doors in the Conservatory

Supplier	Bins for all 4 sites	Mats for WP and FL	Comments
Supplier A	£ 1588.08	£808.60	
Supplier B	£1644.00	N/A	
Supplier C	£3931.20 *	N/A	*Doesn't include public toilets
Supplier D	£3098.11	£1256	

Recommendation: To appoint supplier A to be managed by the clerks office.
(NB 3 months notice on the existing contract).

WTC881: Civic Regalia (TP)

Mayoral Chain

The current mayoral chain is full and has not been updated for several years. Adding further links would increase the weight of the chain causing issues for wearers.

Recommendation: To commission the work with supplier A at a cost of £7617 (silver and gold)

The current mayors consort regalia is in the form of a necklace and less suitable for multi gender use. It is recommended that this is replaced

Recommendation: The Mayoral Honours board is replaced with a Freedom of Ware honours board located in the ground floor lobby of The Priory.

Mayors Consort

The current mayors consort regalia is a necklace, the introduction of a gender neutral collarette is proposed for use at civic events.

Recommendation: To commission the work with supplier A at a cost of £548 (silver and gold)

Ware Town Council, The Priory, High Street, Ware SG12 9AL

Telephone 01920 460316

www.waretowncouncil.gov.uk

Councillor Collarette

Councillors currently have WTC lanyards for informal event, the intention is to create 3 x collarettes for more formal representation at Civic and

Recommendation: To commission the work with supplier A at a cost of £548 x 3 = £1644 (silver and gold)

Past Mayors medal

It has been the tradition that the retiring mayor is presented with a medal in thanks for their mayoral year and to wear at future Civic events. The current stock of medals is exhausted.

Recommendation: To commission the work with supplier D at a cost of £167 x 5 = £835 (non precious metal with gold plate)

Freedom of Ware

Recipients of the Freedom of Ware receive a scroll, it is proposed that they receive a medal to be worn at Civic and other similar events. As part of the review we create a certificate inhouse.

Recommendation: To commission the work with supplier D at a cost of £167 x 10= £1670 (non precious metal with gold plate)

Total Cost £12314

Budget available £16500

WTC882: Lido Update (KH/TP)

WTC883: Financial Report (SH/TP 5mins)

Finance reports to 30th September 2024

- Bank Reconciliation inc reserve, earmarked funds.
- Debtor's report
- Profit and Loss
- Departmental Profit and Loss showing total income and expenditure.

WTC884: Ware Town Council Bank Reconciliations 01.09.24 – 30.09.24 (SH/TP 2mins)

Recommendation: is to approve the above Bank Reconciliations.

WTC885: Feedback from members of external groups (Cllrs / 5mins)

- Friend of Ware Priory (GH)
- Town Twinning (KTM)
- Southern Maltings (RM)
- Ware Drill Hall (AZ)
- Ware Museum (BB)
- Ware Society (RM)
- Ware Charities (GW)
- Air Training Corps (TD)

WTC886: Delegation Scheme 2025/26

Recommendation: To approve the updated Delegation Scheme

WTC887: Meeting Schedule 2025/26

Recommendation: To approve the meeting schedule for 2025/26 which supports the updated Delegation Scheme

WTC888: Fanshaw Pool

Recommendation: To adopt the following wording and intent re Fanshaw Pool.

Ware Town Council condemns the sudden announcement of the proposed closure of Fanshawe Pool, without any prior notice to the Council or residents. This is especially egregious as Town Councillors, with East Herts Councillors, Ware Swimming Club and others are working urgently on a plan to save the pool, and also had no idea this announcement was to be made in such an abrupt fashion. The future of the pool has been threatened for years as previous East Herts Council administrations chose to stop investing in Fanshawe from 2017, putting money instead into pools at Hartham and Grange Paddocks, to the great detriment of Ware. The crisis has deepened as central government has chosen to withdraw all funding for school swimming lessons. The consequences for the fantastically successful Ware Swimming Club, a vital part of our community, are appalling. Ware Town Council opposes the closure of Fanshawe Pool and resolves to work with all stakeholders including other Councils and community groups to try to establish an ownership and management structure that can see Fanshawe Pool remain open, and the home of Ware Swimming Club for many years to come.

Proposal to send the following letter to Josh Dean MP from Ware Town Council.

We are writing to you in relation to potential closure of Fanshawe pool and Gym in Ware, the reasons for the potential closure relate to continued cuts in local government funding and the coming cuts to the free school swimming lessons funded by central government

The loss of swimming pools is a serious national issue, once they are gone they are gone forever. To lose such spaces would be a disaster not only for the children who learn in them but also for the adults who depend upon them for their health and well being

We are calling on you to use your position as our national representative to lobby central government to continue funding free school swimming lessons, and to provide local governments with the funding needed to maintain vital community resources

WTC889: Agenda items for next meeting

WTC890: Mayor's Closing Remarks (MB/2mins)

To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors)
--