



REFILL DESTINATION REPORTING & SUPPORT PACKAGE - RENEWAL

City to Sea will work with Hertford and Ware Town Councils to deliver the Refill campaign in Hertford and Ware.

To support Hertford and Ware Councils, City to Sea will provide a reporting & support package designed to enable the delivery of the Refill campaign and reuse projects within the local area.

What's included:

1. **Quarterly impact reporting against the Refill app** containing quantitative data on your region.
2. **Access to our organisational impact reporting via a Team Code on the Refill app** so you can track the impact of your team and engage them with Refill and your work.
3. **Marketing & Communications support** with access to the Council HUB.
4. **Additional and tailored training, guidance and resources** on transformational activities to improve access, awareness, accessibility, and adoption of refill and reuse.
5. **Additional support to introduce localised reuse schemes in your community** with guidance, introductions to relevant infrastructure providers and behaviour change experts.

COST FOR LOCAL AUTHORITY REPORTING & SUPPORT PACKAGE	COST (excluding VAT)
Hertford and Ware Town Council	£4,750 per annum
VAT (City to Sea CIC is registered for VAT, therefore we will send a VAT invoice to you once the PO has been generated and contract signed)	£950
TOTAL	£5,700 per annum

This cost quoted above is for the duration of 12 months. Invoices are due to be paid 30 days from the dates issued. You will need to renew your commitment and subscription by February 2025. City to Sea reserves the right to review the pricing for this support package, you will be notified with a new quote three months before your subscription is due to end.

Signed Jane Martin

Job Role Head of Development

Date 14/03/2023

COUNCIL ACCOUNTS DEPARTMENT	
Accounts Contact:	
Email:	
Address:	
Project Contact:	
Email:	
PO number / reference for invoice:	

City to Sea Company Information

Supplier Name – City to Sea CIC

Supplier Address – Suite 5 York Court, Wilder Street, Bristol, BS2 8QH

VAT Number – (GB) 265 6631 83

Unique Taxpayer Reference – 9034027470

Company Registration Number – 09948596

Bank – Triodos Bank

Bank Address – Brunel House, 11 The Promenade, Clifton, Bristol, BS8 3NN

Account Name – City to Sea CIC

Bank Account Number – 20673957

Sort Code – 16-58-10