

Introduction:

Ware Town Council has expressed the view that its members should receive an allowance for their activities as councillors from 1st April 2024. As the responsible authority, and as required under regulations, East Herts Council has set up what is called a Parish Remuneration Panel to consider the matter. To help the panel to decide whether to recommend to the Town Council that members should receive any allowance it would like to hear from all members about their roles as Town Councillors.

The allowances under consideration are in summary:

- a basic allowance for all Members of the Council;
- a travelling and subsistence allowance and the qualifying duties;
- a basic allowance for the Mayor only;
- where the panel recommends an allowance for all members, whether it should be higher for the Mayor.

Q1) [To be answered by all members, except the Mayor.] How many hours a week do you spend on Town Council business?

Q2) [To be answered by the Mayor only.] How many hours a week do you spend on Town Council business?

Q3) [To be answered by all members.] Can you give examples of some typical duties that you carry out as a Town Councillor in a month?

- a) As a committee chair; or
- b) As a committee member; or
- c) As Mayor
- d) Any other duties as a Town Councillor.

Q4) [To be answered by all members.] Do you incur any expense for travelling or subsistence in carrying out your duties as a Ware Town Councillor in any role? If you do, can you give examples?