



Ware Town Council

WARE TOWN COUNCIL MEETING

will meet on

Monday 25th November 2024

in The Priory Hall, The Priory, Ware, starting at 7.30pm

All Members of Ware Town Council are summoned to attend the above meeting when the following business will be transacted:

Terry Philpott, Town Clerk
20th November 2024

This meeting is open to the Public and Press. The Council provides opportunity for members of the public to speak or ask questions at every meeting of the Council on any item on the agenda. Requests for items to be included on the agenda should be notified to the Clerk by the first Monday of the month.

A G E N D A

WTC891: To receive and accept Apologies for Absence

WTC892: To receive any Declarations of Interest and review any requests for Dispensation submitted to the Clerk.

WTC893: Minutes from the previous meeting: to receive and sign the minutes of the last Town Council meeting held on 28th October 2024

WTC894: Old Town Live 2025 (Cllrs 5mins)

To discuss and agree next steps for Old Town Live with support from WTC for the event in Ware scheduled for July 2025.

Assistance in 2024 included

- Sponsorship of £10K
- Support with promotion and communication
- Access to fletchers Lea on the day of the event as a control room

WTC895: Correspondence and Clerks report (TP/5mins)

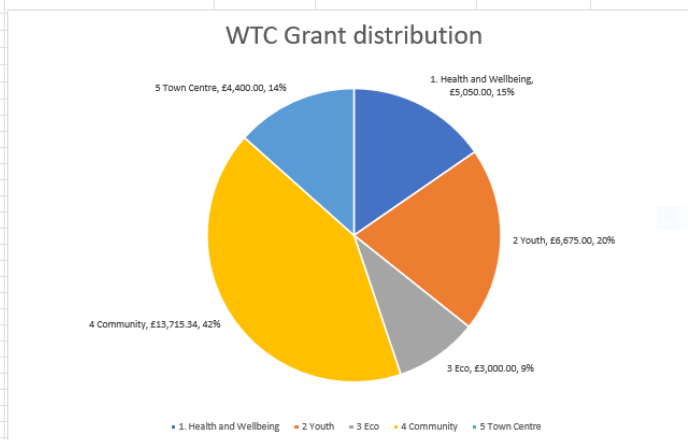
Public toilets at Ware Rail Station
 Priory Grounds toilet refurbishment
 Sanitary Bins
 Civic Regalia

WTC896 : Grant applications (TP/10mins)

To receive an update on grants allocated by officers and review any grants for consideration by Full Council.

- To review a grant application from Great Amwell Scout Group.
- To review the grant application from Age Concern

31.10.24	Carers in Herts	Ware	Ware Hub for Carers	£	500.00	24/25
31.10.24	The Ware Society	Ware	May Savidge Display	£	500.00	24/25
			Total 2024/25	£	31,210.34	
			Grant Pot £38k	£	38,000.00	
			Remaining 2024/25	£	6,789.66	
			Loneliness Budget £5k	£	5,000.00	
			Spent 2024/25	£	1,750.00	
			Remaining 2024/25	£	3,250.00	



1. Promotion of health and wellbeing including reduction of loneliness
2. Youth facilities
3. Projects that support Environment and biodiversity initiatives for community groups and within the community
4. Community Events
5. Activities that contribute to the vibrancy of the town centre and attract visitors to Ware

WTC897 : Town Centre report (SF/ 5mins)

To note the Town Centre report

WTC898 : Communications report (SF/5mins)

To note the Communications report

WTC898 : Events report (RM/5mins)

To note the Events report

WTC899: Lido Update (KH/TP 5 mins)

Lido Business Plan, borrowing approval
Refurbishment start date potentially delayed due to deferred tender review
External space update

WTC900: Financial Report (SH/TP 5mins)

Finance reports to 31st October 2024

- Bank Reconciliation inc reserve, earmarked funds.
- Debtor's report
- Profit and Loss
- Departmental Profit and Loss showing total income and expenditure.

WTC901: Ware Town Council Bank Reconciliations 01.09.24 – 30.09.24 (SH/TP 2mins)

Recommendation: is to approve the above Bank Reconciliations.

WTC902: Risk Management (SH/TP 5mins)

Recommendation: To adopt the Risk Management review for 2024/25

WTC903: Internal Audit report (SH/TP 5mins)

Recommendation: To note the internal auditors report and management feedback

WTC904: Financial Regulations (SH/TP 2mins)

Recommendation: To approve the updated Financial Regulations, minor change for clarity

WTC905: Delegation Scheme 2025/26 (TP 5mins)

Recommendation: To approve the updated Delegation Scheme

WTC906: Meeting Schedule 2025/26 (TP 5mins)

Recommendation: To approve the meeting schedule for 2025/26 which supports the updated Delegation Scheme

WTC907: Feedback from members of external groups (Cllrs / 5mins)

- Friend of Ware Priory (GH)
- Town Twinning (KTM)
- Southern Maltings (RM)
- Ware Drill Hall (AZ)
- Ware Museum (BB)
- Ware Society (RM)
- Ware Charities (GW)
- Air Training Corps (TD)

To consider a request from Fair Trade for Councillor representation

WTC908: Feedback from working groups (Cllrs/5mins)

- Councillor Diversity (KTM)

WTC909: Biodiversity and Access to nature working group (GW/5mins)

To consider the creation of the working group and confirmation of three councillors to be part of the group.

WTC910: Abuse Behaviour Policy (KTM/2mins)

Recommendation: To approve the Abuse at work policy

WTC911: Climate Change Bill (TD/5mins)

The original proposal by WTC was supported to at the Full Council meeting on 11th December 2023 (WTC682).

The Council are asked to consider any further actions related to the updated Climate Change bill.

WTC912: Freedom of Information Policy (TP/2mins)

Recommendation: To adopt the policy with the notified changes (green text)

WTC913: Planning Application (KTM/10mins)

To review the planning application.

3/24/2018/FOFPN Peregrine House The Blanes Ware Hertfordshire SG12 0XD

Addition of another storey to create 2 additional flats to the main property (forming flats 1-8).

<https://publicaccess.eastherts.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SMFDH4GLJD200>

WTC914: Agenda items for next meeting (MB/1mins)

Lido Tender
Freedom of Ware

WTC915: Mayor's Closing Remarks (MB/1mins)

To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors)
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WTC916: Fletchers Lea Refurbishment tender (TP/5mins)

To review the tender submissions and agree the next steps

WTC917: Fletchers Lea external decking tender (TP/5mins)

To review the tender submissions and agree the next steps

WTC918: Property update (TP/5mins)