

WARE TOWN COUNCIL MEETING

will meet on

Monday 16th December 2024

in The Priory Hall, The Priory, Ware, starting at 7.30pm

All Members of Ware Town Council are summoned to attend the above meeting when the following business will be transacted:

Terry Philpott, Town Clerk 11th December 2024

This meeting is open to the Public and Press. The Council provides opportunity for members of the public to speak or ask questions at every meeting of the Council on any item on the agenda. Requests for items to be included on the agenda should be notified to the Clerk by the first Monday of the month.

AGENDA

WTC919: To receive and accept Apologies for Absence

WTC920: To receive any Declarations of Interest and review any requests for Dispensation submitted to the Clerk.

WTC921: Minutes from the previous meeting: to receive and sign the minutes of the last Town Council meeting held on 25th November 2024

WTC922: Correspondence and Clerks report (TP/5mins)

Priory Grounds toilet refurbishment
Old Town Live
HR meeting 6th January 2025
Policing Priorities Q1 2025.
ATC visit January / February on Monday / Wednesday to view flight simulator.

WTC923: Lido Building tender (TP/10mins)

Contractor	Λ	В	_	D	-
Contractor	Α	_	С	U	E
Total Cost	£1,477,949	£1,493,315.63	£ 1,511,136.00	£1,469,876.12	£1,530,074.15
Price (50) Note **	49.73	49.22	48.63	50	48.03
Quality (30)	25	25	25	25	20
Reliability (10)	9	9	9	10	5
Proximity (5)	3	3	2	5	3
ECO (5)	5	5	5	5	5
Total (100)	91.73	91.22	89.63	95	81.03
Note **					
For the rpice criteria e	each ternder will be a	warded points bas	ed on the raltions	hip to theb lowest	tender.
The lowest tender will	l be awarded 50 poir	its. Each of the ren	naining tenders wil	I be awarded poin	ts on a pro rata
basis in accordance w	ith the following cald	cualtion (rounded t	o two decimal pla	ces) lowest tender	/ tender price x50
Recommendation is t	o appoint Supplier I	to carry out wor	ks		
Payment terms to be	discussed prior to arr	ranging start date.			

Recommendation: To appoint contractor D, to be managed via the clerk's office.

Recommendation: To draw down the £1.5M loan via the PWLB, to be managed via the clerk's office.

WTC924: Fletchers Lea Refurbishment tender (TP/ 5mins)

To review the tender submissions and agree the next steps

Recommendation is to a					
					No site visit
Total (100)	60	88	66	61	0
ECO (5)	3	4	4	4	
Proximity (5)	4	3	4	4	
Reliability (10)	6	7	5	3	
Quality (30)	22	24	20	5	
Price (50)	25	50	33	45	
Total Cost	91,088.00	60,196.90	82,777.24	66,230.00	49,050.00
Total Cost	£	£	92 777 24	£	f 40.050.00
Contractor Prelims	<u> </u>	2,110.00	7,500.00	<u> </u>	
Essential Susutainability	13,362.00	7.500.00			
Bar	10,195.00	2,577.00	5,252.00	10,500.00	2,350.00
Kitchen	7,950.00	4,032.90		6,960.00	
Reception	5,800.00	3,357.00		6,970.00	
Main Hall	22,100.00	6,528.25	22,434.00	8,800.00	
Toilets	45,043.00	28,229.75	47,590.00	33,000.00	17,550.00
Contractor	Α	В	С	D	E

A meeting was held with the preferred contractor to discuss the installation details, a number of variations to the specification were made to enhance the project. The total cost is now £69561.50.

Recommendation: To appoint contractor B with a total project cost of £69561.50, to be managed by the clerk's office.

This figure may be amended to reflect the potential changes to the hot water system as the contractor is concerned the specified item will not meet the operational requirements for the building. Current cost inc in the contract total is £12K

WTC925: Fletchers Lea external decking tender (TP/5mins)

To review the tender submissions and agree the next steps

Contractor	Α	В	С	D	E	F	G
Total Cost	£	£	£	£	£		
	£27,868.69	£28,980.89	£44,000.00	£30,376.98	£26,551.59	£27,786.50	£41,881.00
Price (50)	47	45		40	50	47	
Quality (30)	20	10		20	20	28	
Reliability (10)	8	3		7	7	9	
Proximity (5)	5	3		3	3	3	
ECO (5)	4	0		3	3	4	
Total (100)	84	61	0	73	83	91	0
Recommendation is to appoint Supplier F to carry out works							
Payment terms to be discussed prior to arranging start date.							

A meeting was held with the preferred contractor to discuss the installation details, a number of variations to the specification were made to enhance the project. The total cost is now £28978.

Recommendation: To appoint contractor F with a total project cost of £28978, to be managed by the clerk's office.

NB The budget for Fletchers Lea enhancements was £80K plus grant funding tbc related to ECO measures, the planned overspend will be funded from reserves.

WTC926: Twinning update (TP/10mins)

To discuss and agree the next steps

Wulfrath were invited to Ware in July for the signing of the pledge of friendship

A response has been received highlighting the following points.

The election of the new city council, which will serve for the next five years, is scheduled for September 2025. At the same time, the mayor and deputy positions will also be newly elected. Therefore, all the dates you have proposed fall within the election campaign period.

Together with local politicians, we have considered whether we might reschedule the period for signing the pledge. We would propose that the pledge be signed alternately every five years in Ware and Wülfrath. The first signing in Ware could then take place in 2026 with the new mayor and the newly elected city council members. The return invitation to Wülfrath would then follow in 2031.

Clerks note: Should a similar arrangement take place with Cormeilles?

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WTC927: Agenda items for next meeting

WTC928: Mayor's Closing Remarks (MB/2mins)

To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors)

WTC929: Freedom of Ware nominations (TP/15mins)

To review the nominations of Freedom of Ware and agree if there should be any recipients. Awards to be presented in May 2025.

WTC930: Property update (TP/2mins)

To receive a verbal update from Terry Philpott, Town Clerk