



Ware Town Council

WARE TOWN COUNCIL MEETING

will meet on

Monday 16th December 2024

in The Priory Hall, The Priory, Ware, starting at 7.30pm

All Members of Ware Town Council are summoned to attend the above meeting when the following business will be transacted:

Terry Philpott, Town Clerk
11th December 2024

This meeting is open to the Public and Press. The Council provides opportunity for members of the public to speak or ask questions at every meeting of the Council on any item on the agenda. Requests for items to be included on the agenda should be notified to the Clerk by the first Monday of the month.

A G E N D A

WTC919: To receive and accept Apologies for Absence

WTC920: To receive any Declarations of Interest and review any requests for Dispensation submitted to the Clerk.

WTC921: Minutes from the previous meeting: to receive and sign the minutes of the last Town Council meeting held on 25th November 2024

WTC922: Correspondence and Clerks report (TP/5mins)

Priory Grounds toilet refurbishment

Old Town Live

HR meeting 6th January 2025

Policing Priorities Q1 2025.

ATC visit January / February on Monday / Wednesday to view flight simulator.

WTC923: Lido Building tender (TP/10mins)

Contractor	A	B	C	D	E
Total Cost	£1,477,949	£1,493,315.63	£ 1,511,136.00	£1,469,876.12	£1,530,074.15
Price (50) Note **	49.73	49.22	48.63	50	48.03
Quality (30)	25	25	25	25	20
Reliability (10)	9	9	9	10	5
Proximity (5)	3	3	2	5	3
ECO (5)	5	5	5	5	5
Total (100)	91.73	91.22	89.63	95	81.03
Note **					
For the price criteria each tender will be awarded points based on the relationship to the lowest tender.					
The lowest tender will be awarded 50 points. Each of the remaining tenders will be awarded points on a pro rata basis in accordance with the following calculation (rounded to two decimal places) lowest tender / tender price x50					
Recommendation is to appoint Supplier D to carry out works					
Payment terms to be discussed prior to arranging start date.					

Recommendation: To appoint contractor D, to be managed via the clerk's office.

Recommendation: To draw down the £1.5M loan via the PWLB, to be managed via the clerk's office.

WTC924: Fletchers Lea Refurbishment tender (TP/ 5mins)

To review the tender submissions and agree the next steps

Contractor	A	B	C	D	E
Toilets	45,043.00	28,229.75	47,590.00	33,000.00	17,550.00
Main Hall	22,100.00	6,528.25	22,434.00	8,800.00	7,500.00
Reception	5,800.00	3,357.00		6,970.00	5,900.00
Kitchen	7,950.00	4,032.90		6,960.00	15,750.00
Bar	10,195.00	2,577.00	5,252.00	10,500.00	2,350.00
Essential Sustainability Work		13,362.00			
Contractor Prelims		2,110.00	7,500.00		
	£	£		£	£
Total Cost	91,088.00	60,196.90	82,777.24	66,230.00	49,050.00
Price (50)		25	50	33	45
Quality (30)		22	24	20	5
Reliability (10)		6	7	5	3
Proximity (5)		4	3	4	4
ECO (5)		3	4	4	4
Total (100)		60	88	66	61
					0
					No site visit
Recommendation is to appoint Supplier B to carry out works					
Payment terms to be discussed prior to arranging start date.					

A meeting was held with the preferred contractor to discuss the installation details, a number of variations to the specification were made to enhance the project. The total cost is now £69561.50.

Recommendation: To appoint contractor B with a total project cost of £69561.50, to be managed by the clerk's office.

This figure may be amended to reflect the potential changes to the hot water system as the contractor is concerned the specified item will not meet the operational requirements for the building. Current cost inc in the contract total is £12K

WTC927: Agenda items for next meeting

WTC928: Mayor's Closing Remarks (MB/2mins)

To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors)

WTC929: Freedom of Ware nominations (TP/15mins)

To review the nominations of Freedom of Ware and agree if there should be any recipients. Awards to be presented in May 2025.

WTC930: Property update (TP/2mins)

To receive a verbal update from Terry Philpott, Town Clerk