



# Ware

## Town Council

### **WARE TOWN COUNCIL MEETING**

**Monday 16<sup>th</sup> December 2024**

in The Priory Hall, The Priory, Ware, starting at 7.30pm

#### **MINUTES**

ClIr Hill (Chair) Bryant, Day, Mowbray, Scully, Shaw, J Taylor-Moran, K Taylor-Moran ,Zsibrita

Officer present: Terry Philpott Town Clerk, Kat Harter.

Members of the public:

#### **WTC919: To receive and accept Apologies for Absence**

- ClIr Butcher, Williams

#### **WTC920: To receive any Declarations of Interest and review any requests for Dispensation submitted to the Clerk.**

WTC930: Property update ClIr Mowbray, Shaw, Scully.

**WTC921: Minutes from the previous meeting:** to receive and sign the minutes of the last Town Council meeting held on 25<sup>th</sup> November 2024

**Resolved:** The minutes are an accurate record.

## WTC922: Correspondence and Clerks report (TP/5mins)

Priory Grounds toilet refurbishment, opening event to be planned.

Old Town Live update

HR meeting 6<sup>th</sup> January 2025

Policing Priorities Q1 2025. Car Crime / Parking enforcement.

ATC visit January / February on Monday / Wednesday to view flight simulator.

EDI and Unconscious Bias training 17<sup>th</sup> January 2025

Men's Shed Planning application.

Devolution White paper published today

## WTC923: Lido Building tender (TP/10mins)

Contractor	A	B	C	D	E
Total Cost	£1,477,949	£1,493,315.63	£ 1,511,136.00	£1,469,876.12	£1,530,074.15
Price (50) Note **	49.73	49.22	48.63	50	48.03
Quality (30)	25	25	25	25	20
Reliability (10)	9	9	9	10	5
Proximity (5)	3	3	2	5	3
ECO (5)	5	5	5	5	5
<b>Total (100)</b>	<b>91.73</b>	<b>91.22</b>	<b>89.63</b>	<b>95</b>	<b>81.03</b>
<b>Note **</b>					
For the price criteria each tender will be awarded points based on the relationship to the lowest tender.					
The lowest tender will be awarded 50 points. Each of the remaining tenders will be awarded points on a pro rata basis in accordance with the following calculation (rounded to two decimal places) lowest tender / tender price x50					
<b>Recommendation is to appoint Supplier D to carry out works</b>					
Payment terms to be discussed prior to arranging start date.					

**Resolved:** To appoint contractor D, to be managed via the clerk's office.

**Resolved:** To draw down the £1.5M loan via the PWLB, to be managed via the clerk's office.

## WTC924: Fletchers Lea Refurbishment tender (TP/ 5mins)

To review the tender submissions and agree the next steps

Contractor	A	B	C	D	E
Toilets	45,043.00	28,229.75	47,590.00	33,000.00	17,550.00
Main Hall	22,100.00	6,528.25	22,434.00	8,800.00	7,500.00
Reception	5,800.00	3,357.00		6,970.00	5,900.00
Kitchen	7,950.00	4,032.90		6,960.00	15,750.00
Bar	10,195.00	2,577.00	5,252.00	10,500.00	2,350.00
Essential Sustainability Work		13,362.00			
Contractor Prelims		2,110.00	7,500.00		
	£	£		£	£
Total Cost	91,088.00	60,196.90	82,777.24	66,230.00	49,050.00
Price (50)		25	50	33	45
Quality (30)		22	24	20	5
Reliability (10)		6	7	5	3
Proximity (5)		4	3	4	4
ECO (5)		3	4	4	4
<b>Total (100)</b>		<b>60</b>	<b>88</b>	<b>66</b>	<b>61</b>
					No site visit
Recommendation is to appoint Supplier B to carry out works					
Payment terms to be discussed prior to arranging start date.					

A meeting was held with the preferred contractor to discuss the installation details, a number of variations to the specification were made to enhance the project. The total cost is now £69561.50.

**Resolved:** To appoint contractor B with a total project cost of £69561.50, to be managed by the clerk's office.

This figure may be amended to reflect the potential changes to the hot water system as the contractor is concerned the specified item will not meet the operational requirements for the building. Current cost inc in the contract total is £12K

## WTC925: Fletchers Lea external decking tender (TP/5mins)

To review the tender submissions and agree the next steps

Contractor	A	B	C	D	E	F	G
Total Cost	£	£	£	£	£		
	£27,868.69	£28,980.89	£44,000.00	£30,376.98	£26,551.59	£27,786.50	£41,881.00
Price (50)	47	45		40	50	47	
Quality (30)		20	10		20	20	28
Reliability (10)		8	3		7	7	9
Proximity (5)		5	3		3	3	3
ECO (5)		4	0		3	3	4
<b>Total (100)</b>		<b>84</b>	<b>61</b>	<b>0</b>	<b>73</b>	<b>83</b>	<b>91</b>
Recommendation is to appoint Supplier F to carry out works							
Payment terms to be discussed prior to arranging start date.							

A meeting was held with the preferred contractor to discuss the installation details, a number of variations to the specification were made to enhance the project. The total cost is now £28978.

**Resolved:** To appoint contractor F with a total project cost of £28978, to be managed by the clerk's office.

NB The budget for Fletchers Lea enhancements was £80K plus grant funding tbc related to ECO measures, the planned overspend will be funded from reserves.

## WTC926: Twinning update (TP/10mins)

To discuss and agree the next steps

Wulfrath were invited to Ware in July for the signing of the pledge of friendship

A response has been received highlighting the following points.

*The election of the new city council, which will serve for the next five years, is scheduled for September 2025. At the same time, the mayor and deputy positions will also be newly elected. Therefore, all the dates you have proposed fall within the election campaign period.*

*Together with local politicians, we have considered whether we might reschedule the period for signing the pledge. We would propose that the pledge be signed alternately every five years in Ware and Wulfrath. The first signing in Ware could then take place in 2026 with the new mayor and the newly elected city council members. The return invitation to Wulfrath would then follow in 2031.*

Clerks note: Should a similar arrangement take place with Cormeilles?

**Action:** To consult with the Twinning Association and more widely with Cormeilles.

**Resolved:** Signing of the pledge with Wulfrath to be moved into a new 5 year cycle.

**WTC927: Agenda items for next meeting**

**WTC928: Mayor's Closing Remarks (MB/2mins)**

To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors)
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**WTC929: Freedom of Ware nominations (TP/15mins)**

To review the nominations of Freedom of Ware and agree if there should be any recipients. Awards to be presented in May 2025.

**Resolved:** To defer the decision to the Full Council meeting on 13<sup>th</sup> January

**WTC930: Property update (TP/2mins)**

The property will be discussed at the Full Council meeting on 27<sup>th</sup> January 2025 funding for the project is approved at the Budget / Precept meeting on 13<sup>th</sup> January 2025